



WELCOME BACK TO SCHOOL

Eagle Eager Newsletter

A.J. Rickoff PK - 8 School Parent Newsletter

A.J. Rickoff School Website

Join Us On Classdojo!

WE ARE HIRING A PARENT AMBASSADOR

WE ARE HIRING!!!

CMSD is hiring Parent Ambassadors to support all our schools.

This position is part time (15 to 25 hours a week), you must be a parent or legal guardian of a child currently enrolled at Cleveland Metropolitan School District, and engaged at your child's school. It pays \$15 an hour.

Please speak to your school administrator about your desire to apply for this position.

To learn more about the important role of a Parent Ambassador read this story:
bit.ly/3supdpf .

Contact Carla Hempstead, Director of FACE, for more information. 216.278.8705
carla.hempstead@clevelandmetroschools.org

Event Information

Andrew J. Rickoff Meet and Greet

PLEASE RSVP FOR ACCURATE HEAD COUNT

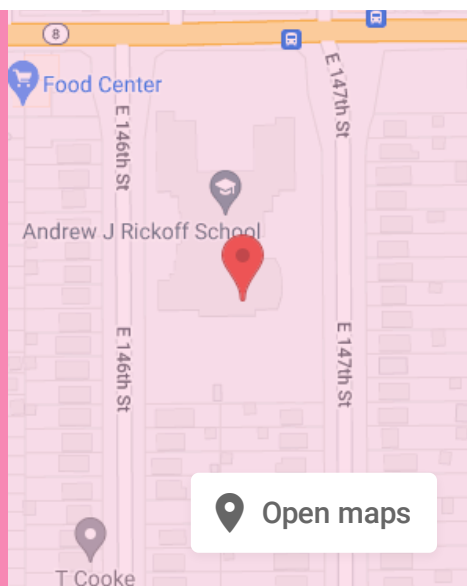
Please join us for our annual back to school Meet and Greet on Thursday, August 18th from 3:00 - 5:00 PM.

When?

Thu, Aug 18, 2022, 03:00 PM

Where?

3500 East 147th Street, Cleveland, OH, USA

[Attend \(RSVP\)](#)

Welcome Back Families

Dear Parents/Guardians & Scholars,

Welcome back and a special welcome to those parents and scholars who are new to our school. It is hard to believe summer vacation is over and it is time to begin a new and exciting school year. We look forward to having everyone back in the building! We hope your summer was enjoyable and everyone is ready to get back into the routines, schedule, excitement and learning a new school year brings!

My name is Shelby Schutt and I am pleased to return to Andrew J. Rickoff School for the 2022-2023 school year as your child's principal. I look forward to continuing my work with you; the parents, scholars and staff to continue academic achievement through blended learning and profile of a graduate. I am excited about the planning and preparing done by the staff to make this year a successful one for your child(ren).

There are several changes with the 2022-2023 school year. Our school time is now 7:35 AM -2:05 PM. CMSD no longer has a formal uniform policy, however there are dress code expectations. On the first day of school your child may receive a packet of information and forms that must be reviewed and completed by you. That information will include information such as emergency forms, student handbook, school handbook, internet use policy, individual classroom information and supply lists. Please be sure to check your child's book bag or folder on a daily basis for important information.

I wanted to take a few moments to share with you a few old and some new procedures and reminders to prepare you and your child for opening day.

The first day of school for students in grades 1-8 is Monday, August 22, 2022. Breakfast will be served daily from 7:15 AM - 7:35 AM. The school day begins at 7:35 AM, promptly! Again, this is a 5 minute difference from years past. **PARENTS WILL NOT BE ALLOWED TO ENTER THE BUILDING OR ESCORT STUDENTS TO THEIR CLASSROOMS IN AN EFFORT TO QUICKLY GET OUR SCHOLARS ACCLIMATED TO ROUTINES.**

It is not too late to **register your child!** If you have a child who will be five before September 30th

Certificate, complete shot record, parent/guardian driver's license/state ID, Proof of address, withdrawal from the previous school and report card (if already attending school).

If you have a child that will be four before September 30th please call the school office at 216-838-4150 for a pre-school registration packet.

WHAT WE CAN WEAR

Click on the link below for dress code expectations

<https://www.clevelandmetroschools.org/Page/18858>

Kindergarten Orientation/Phase-In is August 22-25, 2022, by appointment. Their full time classes will begin Friday, August 26, 2022. Please wait for a phone call from the kindergarten teachers before sending your kindergarten student to school.

Pre-School Orientation and Phase-In is August 30- September 1 with the first day for all being Friday, September 2, 2022. You will also be notified by the teacher as to when to come.

School Hours are as follows:

7:15 AM - 7:35 AM Breakfast

7:35 AM - 2:05 PM Instructional Day

Students who do not eat breakfast will report directly to the gymnasium for Morning Meeting. All students are expected to be on time. The **instructional day begins at 7:35 AM**. Students who arrive after 7:35 AM are considered tardy, and will be marked as such.

The school day ends at 2:05 PM. and dismissal begins at 1:55 PM. Please inform your child as to where they are to go after school and/or who will pick them up at dismissal. **Parents will not be able to pick children up after 1:45 P.M. unless a written notice is sent with your child in advance or a phone call is made in advance.** This action is necessary to ensure our student's safety. All students must exit the building with their teacher and class through the appropriate doors at dismissal.

Tardy Policy:

Andrew J. Rickoff's School tardy rate continues to be high. We have a high percentage of our students with chronic tardiness; this has a negative impact on student learning not only for your child but the entire class. Every time a child comes to class late it interrupts the educational process.

If your child is going to be absent please call the school at 216-838-4150 and have your child bring a note when he/she returns to school. Please be sure to provide your name, your child's first and last name, their room number, and reason for the absence. Please make sure you date the note.

All students are required to have all emergency cards, release of information and forms to be completed and on file with Andre J. Rickoff School. You will receive forms with your child's student assignment packet. Students who do not report to school with these forms will have them sent home with them on the first day of school. Please be sure to take time to complete them and return them with your child.

Cell phones may not be seen or heard while on school grounds. Any cell phone seen or heard will be confiscated up to thirty days. Phones will be returned to the legal parent or guardian only. Please review the cell phone policy as outlined in the Student Code of Conduct.

Office phones are for school business and emergencies only. Students are required to make pick up arrangements prior to coming to school. Please be sure to discuss after school arrangements with your child in advance.

August 18thFamily Meet and Greet (3:00-5:00)
 August 22ndFirst Day of School for Students (grades 1-8)
 August 26thFirst full day of School for Kindergarten
 September 2ndFirst Full day for Pre-School
 September 5thNo School – Labor Day
 September 15th..... Open House (school is in session ½ day)

Important Numbers:

Andrew. J Rickoff School.....216.838.4150
 Back to School Hotline.....216.838.3675
 Board of Education.....216.838.0000
 Student Assignments.....216.838.3675
 Safe Schools Hotline.....216.838.SAFE
 Special Education.....216.838.7733
 Transportation.....216.838.4BUS (4287)
 Ombudsman Office.....216.838.0090
 Safety and Security.....216.838.0420



Cleveland Metropolitan School District / District Calendar

YRS = Year Round Schools YRS schools are Cleveland High School for Digital Arts, Davis Aerospace & Maritime HS, Downtown Education Center, John Adams College & Career Academy, Lincoln-West School of Global Studies, Lincoln-West School of Science & Health and MC²STEM.

📄 clevelandmetroschools.org



Student Home / Student Code of Conduct

The intent of this handbook is to assist students, parents, teachers and school administrators in maintaining an environment conducive to student learning and positive behavior.

📄 clevelandmetroschools.org

CMSD Student Supply List

[Download](#)
 113.9 KB

Attendance Policy

Attendance Policy

Daily attendance is essential to the progress of your child in school.

Please note:

- any child that arrives after **7:35 AM** is considered tardy
- any child who arrives after 90 minutes of the school day will be marked half day absence

Tardy students must enter through the buzzer door and receive a tardy pass from the main office.

All students who enter for breakfast will be escorted to their classrooms by a staff member. Any student who has entered the building prior to **7:35 AM** and does not make it to the classroom with the assigned staff member will also be marked tardy. Tardy students are disruptive to the school day and often miss literacy and math instruction. Students will not be permitted to dismiss early after **1:45 PM** unless we have written notification of a doctor's appointment.

Students with perfect attendance and no tardy marks will receive incentives weekly and monthly. Remember by state law it is the legal obligation of the parent to ensure that their child attends school regularly.

Please note the excusable absences stated in the Student Code of Conduct Book:

- Personal Illness
- Illness in the Family
- Quarantine of the home
- Death of a relative
- Home work due to the absence of parents or guardians with documentation
- Observance of a religious holiday

All other absences are will considered "unexcused." Please call the office on the day your child will be absent and ALSO send a written note with your child's name, date of absence, grade level, homeroom, and reason for the absence. In order for your child to be officially excused, this note must be brought to school. Otherwise, your child can be considered truant.

Tardiness: If your child will be tardy, please call the school at **(216) 838-4150**. Please give your name, your child's name, their room number, and the reason for the tardy. You should also be prepared to inform the school as to approximately what time your child will be reporting to school.

Absences: If your child will be absent, please call **(216) 838-4150** and have your child bring a note when he/she returns to school. Please provide your name, your child's name, their room number, and the reason for the absence. Please make sure you date the note.

Cell Phone Policy

Cellphone/Smartphone/Electronic Device Policy

- Cellphones/smartphones and electronic devices are not permitted to be used in school or any school related functions.
- Students will keep their phones in the locked cell phone storage bins during the school day. Please note that having the phone on vibrate or silent means the phone is on. In case of an emergency during the school day, the students can use the classroom phone with the teacher's permission.
- The principal or any other staff member has the right to confiscate these devices from any student who possesses or uses the device on school property which includes the school yard and parking lot and any school sponsored activity.
- Please note that it is also against Cleveland Municipal School District policy for phones to be used on the bus and the use of a phone can lead to loss of bus privilege.

Please see the student code of conduct on p. 9, 10, and 11:

CMSD IS NOW ENROLLING

#GetMore with the #CMSDExperience. We are now enrolling students for our fall term.



Do you have questions? Need to schedule an appointment to enroll?

✉ Chesiree.Jackson@ClevelandMetroSchools.org

☎ 216-838-4150

🌐 <https://www.clevelandmetroschools.org/Page/395>

Andrew J. Rickoff



Dear Parents and Caregivers,

If you are not receiving our IVR voice, text, or email messages. Please contact at 216-838-4150 to update your contact information.

Email: Shelby.Schutt@clevelandmetroschools.org

Website: <https://www.clevelandmetroschools.org/ajrickoff>

Location: [3500 East 147th Street, Cleveland, OH, USA](#)

Phone: [216-838-4150](tel:216-838-4150)

Facebook: facebook.com/ajrickoff

Twitter: [@j_rickoff](https://twitter.com/j_rickoff)



Shelby Schutt

Shelby is using Smore to create beautiful newsletters